

## Collaborative Innovation Grant Application Rubric

### Section 1:

	Yes	No	Points
1. All sections of the application are filled in completely; application is neat and organized	2 points	0	
2. Supportive documentation regarding the initiative are attached to the application	3 points	0	
3. Clearly stated connection to the Division of Student Affairs' mission and vision	5 points	0	
	10 possible points		

### Section 2:

Criteria #1 Initiative Proposal	Excellent 9-10 points	Good 7-8 points	Average 4-6 points	Below Average 1-3 points	Award Points
	<ul style="list-style-type: none"> <li>The details of the proposal are thorough and clearly outline how the learning activity will support the individual, unit, and university in a positive way. The description of the learning activity supports the desired outcome.</li> <li>The importance of proposed learning activity to the individual or group is compelling</li> <li>This application stands out among the other applicants</li> </ul>	<ul style="list-style-type: none"> <li>The proposal is complete and meets the expectations of standard proposals</li> <li>The importance of the learning activity to the individual or group is present and aligns to the learning activity</li> </ul>	<ul style="list-style-type: none"> <li>The proposal is vague; lacks details.</li> <li>Meets only the minimum requirements for proposal submission</li> <li>The importance of the activity is vague</li> </ul>	<ul style="list-style-type: none"> <li>Proposal is incomplete.</li> <li>Supportive documentation is not present or difficult to locate. Not well organized</li> <li>The importance of the learning activity is missing</li> </ul>	40 possible points

Enter awarded points for criteria #1 \_\_\_\*4

#2 Benefits to students and division	<ul style="list-style-type: none"> <li>A detailed explanation and a compelling case describe a significant benefit to students and the division</li> <li>Both areas of impact have a detailed benefit explanation</li> </ul>	A benefits explanation is included with detailed benefit description for 1 out of 2 areas	<ul style="list-style-type: none"> <li>A benefits statement is present</li> <li>However the benefits description is vague for the benefits</li> </ul>	No benefit statement is included	30 points possible
--------------------------------------	--	---	---	----------------------------------	--------------------

Enter awarded points for criteria #2 \_\_\_\*3

#3 Budget Information	<ul style="list-style-type: none"> <li>Budget section is fully completed</li> <li>Both areas of impact have a detailed benefit explanation</li> <li>Necessary quotes have been acquired</li> </ul>	<ul style="list-style-type: none"> <li>Detailed budget has been provided</li> <li>Budget is provided, but lacks information</li> </ul>	<ul style="list-style-type: none"> <li>Budget information is vague</li> </ul>	<ul style="list-style-type: none"> <li>No budget attachments</li> </ul>	20 points possible
-----------------------	--	--	---	---	--------------------

Enter awarded points for criteria #2 \_\_\_\*2

Reach out to Lane Washington, Ph.D at [lanewashington@ufsa.ufl.edu](mailto:lanewashington@ufsa.ufl.edu) or 352-294-7981 for any questions, comments, or concerns.